

HEAD OFFICE

303 Church Street
 Private Bag X 44
 MOGWADI 0715
 Telephone: (015) 501 0243/4
 Fax no : (015) 501 0419
 E-mail: info@molemole.gov.za



Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
 Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: Mabote NJ

Ref: LED&P-8/1/1:06

13 February 2018

Molemole municipality is hereby inviting quotations from service providers who are registered on CSD to carry out the capacity building of Molemole Small Medium Micro Enterprise (SMME's) according to the specification below.

1. Bid Specification (Quotations should be on the letter head with layout below):

Item No.	Description	Date & Duration	Unit Price	Total Amount
1.	Conduct accredited capacity building sessions for twenty (20) SMME's (two representative from each entity) located within the jurisdiction of Molemole Municipality Modules include: Financial Management, Occupational Health and Safety, Marketing Management, Strategic leadership, Computer literacy, project Management & programme Management & Business management model,	Week 1: 5 – 9 March 2018 Week 2: 12 – 16 March 2018		
Subtotal [Excluding Vat]				
Vat at 14% [if Vat registered]				
Grand total [Including Vat]				

2. The following documentation should accompany your quotations:

- a) Proof of registration on Central Supplier Database [Last verified between the date of advert and the closing date]
- b) An original or certified copy of valid B-BBEE certificate
- c) Fully signed and completed MBD9 form [downloadable from www.molemole.gov.za]
- d) Fully Signed and completed Declaration of interest form [downloadable from www.molemole.gov.za]

3. The following conditions will apply:

- Quotation must be on an official letterhead of the company Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT , if applicable
- Incomplete quotations will be disqualified
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.
- The Municipality is not bound to accept the lowest or any bid and reserves the right to not accept any quotation either wholly or a part thereof;

4. Evaluation Criteria: Functionality

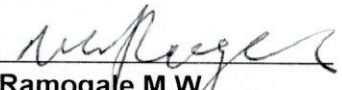
- Bidders must achieve a minimum of 75% functionality to be considered for further evaluation in Stage 2 (Evaluation on Price and BBBEE). Bidders that score less than minimum of 75% will be disqualified from further evaluation.

Criteria	Weight	Applicable Values
Company Experience		
Minimum 2 years of training in the relevant fields. Attach at least 2x relevant orders/appointment letters. Attach company profile	20	Poor = 1
Qualifications	15	Average = 2
Detailed CV and certified copies of qualifications of 2x team members, (NQ Level 7 and above).		Good = 3
Accreditation	15	Very Good = 4
Attach Agri Seta accreditation certificate		Excellent = 5
Total Functionality Score	50	

Kindly direct all technical enquiries to Mr. F.C.M Makgoka at 015 501 0243 between 08:00 and 16:00. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest 21 February 2018 at 11:00, clearly marked "CAPACITY BUILDING OF SMME'S".

No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.


Ramogale M.W.
Acting Municipal Manager
Molemole Local Municipality